

**Monthly Environmental Safety Round for Falls Prevention - Return to manager after completion**

Area: \_\_\_\_\_

Work Location: \_\_\_\_\_

Date of round: \_\_\_\_\_

Conducted By Champion (Print Name): \_\_\_\_\_

	YES	NO	N/A	Comments
Exit signs exist and are visible				
All seating have proper capacity and are not broken				
Bathroom signs exist and are visible				
<i>Toilet seat is at a height that allows easy transfer</i>				
<i>Grab bars are next to the toilet</i>				
<i>Flooring is dry and clean</i>				
<i>Call bell is working properly</i>				
Hallway, corridors are free of obstacles and clutter				
Floor is clean and dry				
Flooring is level and free of tripping hazards ( i.e. broken tiles, thresholds, bubbles in carpet, loose seams, frayed carpet, mats, magazines and their inserts)				
Handrails are present, accessible and properly installed in i.e. halls, bathroom, etc.				
All lights are working properly and areas are well lit				
Call bell in the bathroom is working properly, easy to reach, and within reach 6" off the floor				
Exam tables/Procedure tables				
<i>If powered, all adjustable features are working properly</i>				
<i>If non-powered, manually adjustable features are working properly</i>				
<i>close the built-in footstep when it is not in use</i>				
<i>Weight capacity is clearly and visibly labeled</i>				
Foot stools (with or without side handle)				
<i>Legs have rubber skid protectors on all feet</i>				
<i>Steady and do not rock</i>				
<i>Top has non-skid surface</i>				
IV Poles/Stands				
<i>Pole raises/lowers easily</i>				
<i>Wheels roll easily and turn freely, do not stick</i>				
<i>Stand is stable, does not tip easily with five point base</i>				
Stretchers				
<i>Brakes secure when applied</i>				
<i>Side rails are raise and lower easily</i>				
<i>Wheels can roll/turn easily, do not stick</i>				
<i>Weight capacity is clearly and visibly labeled</i>				

	YES	NO	N/A	Comments
Wheelchairs				
<i>Brakes secure chair when applied</i>				
<i>Arm rests detach easily (if detachable) for transfers</i>				
<i>Leg rests adjust and remove easily</i>				
<i>Foot pedals fold easily so that patient may stand</i>				
<i>Wheels are not bent or warped</i>				
<i>Have at least one wheelchair with higher weight capacity for obese patients</i>				
<i>Weight capacity is clearly and visibly labeled</i>				
Recliners				
<i>Located on level surface to minimize risk of tipping</i>				
<i>Wheels roll and turn easily and do not stick</i>				
<i>Breaks can secure when applied</i>				
<i>Foot plate is retractable when chair is placed a non-tilt or non-reclined position</i>				
<i>Can be positioned in proper amount of tilt to prevent sliding or falling forward</i>				
<i>All levels are easily activated and do not stick</i>				
<i>Weight capacity is clearly and visibly labeled</i>				
Walkers				
<i>legs have rubber tips that are in good condition</i>				
<i>Wheels are not bent or warped can roll easily</i>				
Rolling Tray/Table				
<i>Brakes secure when applied</i>				
<i>Wheels roll easily and are not bent or warped</i>				
Outside of the clinic or building				
<i>Entrance threshold is even</i>				
<i>Flooring is not slippery (especially from adverse weather)</i>				
<i>Seating available</i>				
<i>Sidewalk/parking lot is even (free of cracks, pot holes, loose gravel)</i>				
<i>Sidewalk curb is color-contrasted</i>				
<i>Parking curb is color-contrased</i>				

**Summary of Notes/Action Plans:**

**Manager (reviewed & Signed)** \_\_\_\_\_

**Date:** \_\_\_\_\_