SAMPLE

Falls Prevention Training Sign-Up Sheet

To assist you in learning the best techniques to prevent patients from falling, please sign up below. Only two people should sign up during each one hour session. Falls Prevention Champions will review general information related to falls prevention and demonstrate techniques on safe transfers. The participants will complete a short quiz and do return-demonstration on the techniques for safe transfers.

It is important to read and understand the Falls Prevention handout before coming to the training. [include a statement on how this handout will be distributed]

Thank you for keeping yourself and your patients safe!

We will meet in the (location for training) _____ during the following times.

Day	Date	Time	Person 1	Person 2
SAMPLE: Monday	**February 23rd**	**12:00 to 1:00 PM**	**XXXXXXX**	**XXXXXXX**