

ATTENTION: All Nursing Staff

Laundry Procedure for Fabric slings



- **When a fabric sling (see pictures above) is soiled, the patient's nurse or nursing assistant is responsible for sending the soiled sling to be laundered. Be sure that the UNIT # is marked on the sling.**

Procedure:

- 1) Place the soiled sling in a clear plastic bag, and label on a piece of paper: ***“Unit # and Date” & “Dirty sling for Linens to pick up.”*** Staple the paper to the bag.
- 2) Page Linens Distribution 970-5547 (contact-Dwynn Daniels) for pick up, Monday to Friday between 8 a.m. to 5 p.m. Specify the pick up location. Also, inform HUC about the pick up so he/she can guide the person to the correct location to pick up the soiled sling.
- 3) Notify your colleagues via email or a written note that the soiled sling is being laundered.
- 4) The clean sling will be delivered to the unit. Return clean sling to sling/equipment storage area.

Thank You for Your Assistance!