FIRE ALARM EVACUATION - You are REQUIRED to evacuate!
Persons not evacuating are subject to disciplinary action.

Procedures for evacuation:

**R** – Remove all persons in immediate danger to safety - be sure to grab your roommate / hallmates!

**A** – Activate the fire alarm manual pull station AND call or have someone call 911

**C** – Close all doors and windows to prevent the spread of smoke or fire

**E** – Extinguish the fire if you feel confident and/or EVACUATE the building.

Remain outside until given an “all clear” from your RA/RC or the Police/Fire Depts.

TIPS TO REMEMBER!

- Keep the hallways and exit doors clear – nothing should be stored in front of doors or in the hallways

- Grills are not permitted inside the dorms or on balconies, and should only be used outside, situated a minimum of 10 ft. from the building

- Do not use extension cords! Surge protectors are much safer and will also protect your electrical equipment.

- The sprinkler head in your room is not a clothes hanger! Please do not cover the sprinkler head, dismantle it, or hang items from it (this will cause an activation and your items will get wet!)

- Candles are strictly prohibited!

PLEASE VISIT www.safety.duke.edu and follow the link to the Freshman Safety Presentation. Review the short online safety presentation. Once you successfully pass the quiz, you will be sent a coupon for a free food item to use on campus! Thank you for your cooperation.