

## **TRAINING AND EDUCATION**

### **Student Training**

OESO Fire & Life Safety Division staff continues to provide extensive training to students on several fronts. Our sustained presence on the grounds and in the dormitories during freshmen move-in was successful by monitoring fire and life safety conditions throughout the process

Education continues during fire drill training and throughout the year when OESO Fire & Life Safety Division reviews special conditions and requests.

### **Fire Drill Training**

OESO Fire & Life Safety Division staff conducts four student housing fire drills per year (two each semester). They go on site to supervise all aspects of the drills, including observation, evaluation and documentation. The standard procedure entails activating the fire alarm system, usually by engaging a student volunteer to use a manual pull station.

All students, faculty, staff, and visitors must exit the building and meet at the Emergency Assembly Point (EAP). Occupants are then briefed on their performance of evacuating the building, ways in which to improve said evacuation, how to activate a pull station, what to do in the event of a real fire, and how to use a fire extinguisher.

OESO Fire & Life Safety Division maintains formal documentation of all campus fire drills.

### **Additional Training Information**

The OESO Fire & Life Safety Division web site home page also provides pertinent facts related to fire and life safety. Information ranges from guiding principles to programs and policies. Our staff is readily available to review and answer any questions or concerns.

### **Fire Extinguisher Training Program**

The already successful fire extinguisher program continues to excel. The program enhances the ability to reasonably ensure that fire extinguishers are in place and in proper working order should the need for one arise. OESO Fire & Life Safety Division manages a very large fire extinguisher inspection program for over 7,700 extinguishers. Duke has also adopted the en-Gauge electronic fire extinguisher monitoring system in some newer facilities.

In addition to the live fire hands-on simulation equipment, a video simulator allowed for training during inclement weather. Refer to the Campus Fire Safety Right To Know Act Annual Report for statistics for hands-on fire extinguisher training with either the live or video training systems.

Fire extinguisher training is available to all students, staff, and faculty. OESO Fire & Life Safety Division staff conducts numerous training sessions throughout the year. All documentation for inspections and hands-on training is located at the OESO Fire & Life Safety Division office.

All students, staff and faculty are encouraged to utilize the Duke method of reporting a fire and using a fire extinguisher using the acronyms RACE and PASS respectively.

**RACE** = **R**emove all persons from danger; **A**ctivate the manual pull station and dial 911; **C**lose all doors and windows; **E**xtinguish the fire and/or **E**vacuate the building.

**PASS** = **P**ull the pin; **A**im the nozzle at the base of the fire; **S**queeze the handle; **S**weep from side to side.