

Environment of Care On-Site Survey Tool 4-2019

Area:

Date:

Manager:

COD/ACNO/VP/etc.:

#	Question	M	NM	NA	#	Question	M	NM	NA
1	Staff know how to report a security emergency.				16	Food and drinks are not found around chemicals, blood, or body fluids.			
2	Staff can locate their Downtime Phone and Downtime Phone List.				17	Blue Bins have appropriate contents and poster present.			
3	Staff can locate the <u>hardcopy</u> of their area's Fire Response Plan.				18	Are biohazard stickers present where required? Includes transport containers.			
4	Staff can explain protocol when pulmonary TB is first suspected in a patient?				19	Are compressed gas cylinders secured properly?			
5	Staff can explain negative pressure room checks and provide documentation of checks.				20	Are oxygen cylinders stored correctly? Empty and full containers physically separated? Open/ Used cylinders not stored with full?			
6	Staff can articulate how to unlock bathroom door in under 2 minutes by key or break-away door.				21	All supplies are at least 12 inches from a sink or outside the splashguard.			
7	Staff know how to report a safety concern. ( <i>SRS or OESO email</i> ).				22	Medications are secured.			
8	Staff know how to report a Blood or Body Fluid Exposure.				23	In pediatric and "public" areas, EVS closets and carts are locked when unattended.			
9	Staff can articulate their role when they are notified of a missing child.				24	Secondary chemical containers have labels with product name and hazards ( <i>e.g., EVS chemicals</i> ).			
10	Staff can articulate RACE and PASS.				25	Are exit doors and stairwells clear? Main, corridor, and stairwell exits cannot be blocked by any means.			
11	Staff can articulate what fire zone they are in.				26	Corridors have unblocked egress.			
12	Staff can explain their evacuation plan when told to evacuate.				27	Fire extinguishers and pull stations are not blocked. Document what/where.			
13	Staff can locate the nearest fire extinguisher and/or pull station?				28	Fire extinguishers must be 4" off the floor and the top not more than 5' above the floor.			
14	Staff know how to access SDS and understand how to use them.				29	Items are 18"-20" from sprinkler head or 24" from the ceiling in non-sprinklered areas.			
15	Employees wear their photo ID badges between their shoulders and waist.				30	Nothing is on the floor of clean supply rooms or equipment rooms. Supply shelves have an impervious bottom shelf.			

#	Question	M	NM	NA	#	Question	M	NM	NA
31	Sharps containers are secured by wall mount (ideally 52"-56") or in a tilt proof stabilizer and under ¾ full.								
32	Emergency Response Guides are posted.								
33	Bathroom pull cords are the proper length; 6"-8" from floor, not tied to or looped around grab bars and not dragging the floor.								
34	All clinical equipment have current and readable PM stickers.								
35	There is 36" clearance in all planes in front of electrical panels. Includes LIM panels.								
36	Electrical panels in public access areas are closed & locked.								
37	Is PPE available at the point of use? Includes face protection for handling HLD.								
38	Eyewashes: <ul style="list-style-type: none"> <li>Maintenance is performed weekly and documented.</li> <li>Access is not blocked, height is correct for average person, and adequate head space is present.</li> <li>E&amp;O asset tags are present. (Mike Elks)</li> </ul>								
39	HLD: Neutralizers are present for <u>aldehyde-based</u> disinfectants [e.g., glutaraldehyde (Cidex, Rapicide), and OPA (Cidex OPA, Rapicide OPA)]. Neutralizers are Formago (NeutraleX) for spills, and "HydeOut" for Cidex OPA - used before disposal.								
40	Logs are kept of blanket warmer temperatures.								
41	Medical gas shutoff valves are not blocked.								
42	Escutcheon plates are present on sprinkler heads.								
43	There are no trip or slip hazards.								
44	Other								

Note: **Red** items indicate immediate escalated enforcement, as do issues of non-compliance repeated on two successive audits.