

FIRE DRILL PROGRAM

Reference: OESO Fire & Life Safety Division Operating Instruction 1-9, Section 4, dated 03-27-19

4. Duke University Campus Facilities Fire Drill Requirements

- 4.1. Fire drills are conducted twice per semester in all residential living facilities.
 - 4.1.1. Fire drills will be conducted in all occupied campus facilities not specifically mentioned in this Operating Instruction at a frequency required by the N.C. Fire Prevention Code.
- 4.2. Fire Drills will only be initiated by a representative of the OESO-Fire and Life Safety Division.
- 4.3. Fire drills will be initiated by providing a scenario description to an occupant of the area/facility being evaluated with at least the following information:
 - 4.3.1. THIS IS A FIRE DRILL.
 - 4.3.2. THERE IS A FIRE IN (ROOM, AREA, CORRIDOR, ETC.)
 - 4.3.3. THE ITEM(S) BURNING (Trash can, linen, electrical cabinet, bedding, etc.)
 - 4.3.4. CARRY OUT FIRE DRILL PROCEDURES
- 4.4. All fire drills will be conducted and evaluated using the proper RACE and Site Specific Fire Plan procedures for each area being evaluated.
- 4.5. Occupants will remain clear of all facilities until the "ALL CLEAR" is given. At no time will anyone re-enter the facility prior to the "ALL CLEAR" signal being given. SILENCING THE AUDIBLE DEVICE IS NOT AN "ALL CLEAR" SIGNAL.

The full text of Operating Instruction 1-9 is found at:

https://www.safety.duke.edu/sites/default/files/Fire-Drill-Program-Instruction_1-9.pdf