

TSCA ROLES & RESPONSIBILITIES

The following key personnel will participate in the implementation of the Toxic Substance Control Act Compliance Program:

Principal Investigators/Laboratory Directors – Principal Investigators or Laboratory Directors are responsible for ensuring that this program is implemented in laboratories. They must designate a TSCA Coordinator to be responsible for implementation the program.

TSCA Coordinator – The laboratory manager, supervisor or other designated individual must implement the procedures outlined below in the laboratory or laboratories over which they have been assigned control.

- Review TSCA Implementation and Compliance Guide
- Complete and submit the TSCA Applicability Form
- Develop the TSCA Records File
- Based on the Applicability Form – utilize appropriate decision trees for importing or exporting chemicals
- Ensure that shipments of chemicals (import, export, or transfer) have appropriate language (i.e. for research purposes only) and completed forms (i.e. MSDS, preliminary Health & Safety Information) where necessary
- Ensure that grants and other funding sources documentation indicates that the funding is intended for research not for commercial purposes (store in TSCA file)
- Place in TSCA file any records associated with extraordinary chemical exposures to personnel and any past documentation of import, export, or transfer of chemicals
- Conduct TSCA Self-Assessment Yearly
- Review TSCA File and update TSCA Applicability Form yearly

OESO – OESO will provide support and oversight to the laboratories through education, regulatory interpretations, training, and routine assessments of laboratory performance.